

Alex Hewetson, Direct Dial 01563 576093

To: Provost Boyd and Councillors Reid, Linton, Knapp and Farrell.

3 November 2000

Dear Councillor

**APPEALS SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE -
TUESDAY 14 NOVEMBER 2000**

You are requested to attend a meeting of the **Appeals Sub-Committee of the Policy and Resources Committee** to be held on **TUESDAY 14 NOVEMBER 2000** at **1300 hrs** in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK** to discuss the undernoted business.

Meeting Room 2 has been reserved for the use of the appellants and their representative who should report, in the first instance, to the reception desk at Council Headquarters by 1250 hrs, to enable appropriate administrative arrangements to be effected.

Yours sincerely

SIGNED OFF BY BILL WALKINSHAW

Fiona Lees
Depute Chief Executive/Director of Corporate Resources
AH/FM

B U S I N E S S

INTIMATE APOLOGIES.

1. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Sub-Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 1 of Schedule 7A of the Act".
2. **GRIEVANCE APPEAL NO G5/00** -
 - 2.1 Submit appeals hearing procedure (grievance and disputes) and a summary report by the Head of Personnel enclosing:

- (a) a summary of the Trade Union case and submissions by the appellants with associated documentation;
- (b) a report by the Department of Community Services with associated documentation;
- (c) documentation submitted by both parties; and
- (d) response by Personnel Services.

Reports not enclosed - Refer to Exclusion of Press and public paragraph above.